



**Wood County Airport Collins Field – KJDD**

**311 CR 2355, Mineola, Texas 75773**

Meredith Foundation

Attn: Mercy

The Wood County Airport-Collins Field board would like the Meredith Foundation to review and consider the following proposal:

Currently the Wood County airport is starting a state approved ramp expansion project with an expected start date of July 2022 and completion date the end of October 2022. This project will expand our aircraft parking area allowing larger aircraft (Business Turbo props & Jets) the space required for operations resulting in additional air traffic in and out of the airport. In addition to the added air traffic the airport will see an increase in fuel sales along with creating easier access to facilities around Mineola and surround areas.

Wood County Airport-Collins Field would like to request help from the Meredith Foundation to construct a new multi-use hangar building on the new ramp expansion. The hangar would be used for overnight transit aircraft visiting the Mineola and sounding areas along with a meeting and training location for but not limited to fire department training, law enforcement training, staging of emergency response teams, etc. The airport receives numerous request weekly, monthly, and annually for this type of space that we cannot currently provide. As a pilot myself constantly visiting other airports for both business and personal travel I have seen this type of facility become a great asset to these airports. As the value of aircraft continually increase most pilots & aircraft owners prefer to house their aircraft indoors for overnight layovers. Therefore, with the addition of an Airport Manager thanks to Mineola, Quitman and Wood County, the airport will be able to manage this type of facilities day-to-day operations and provide exceptional customer service during the time of use of the building.

The proposed hangar building would be an 100x80 with bathroom facilities and a 70' hydraulic door. Current price estimates for this facility are \$371,000.00

The airport could provide any additional information if needed for consideration of the \$371,000.00

Sincerely,

Randy Bateman

Chairman-Wood Count Airport Collins Field

JOINT AIRPORT AGREEMENT

CITY OF MINEOLA, CITY OF QUITMAN AND WOOD COUNTY, TEXAS

THE STATE OF TEXAS )

) KNOW ALL MEN BY THESE PRESENTS:

THE COUNTY OF WOOD )

This Agreement made and entered into this 11/11 day of December, 1978, by and between the City of Mineola, Texas, pursuant to an ordinance adopted by its City Council, a certified copy of which is attached hereto, the City of Quitman, Texas, pursuant to an ordinance adopted by its City Council, a certified copy of which is attached hereto, and the County of Wood, Texas, pursuant to a resolution duly adopted, is as follows:

WHEREAS, the City of Mineola, a municipal corporation, the City of Quitman, a municipal corporation and county seat of Wood County, Texas, and the County of Wood desire to acquire property for an airport and to construct, develop, operate and maintain said airport;

WHEREAS, it would be beneficial to the citizens of said cities and to the citizens of said county if said airport were jointly owned by the cities and the county in order that said airport may be more readily acquired, constructed, developed and maintained which it would receive under joint ownership and control, and,

WHEREAS, for the mutual benefit of the citizens of said cities and county, the City Councils of said cities and the Commissioners Court of said county have entered into the following agreement:

NOW, THEREFORE, for the mutual consideration and benefits to each, the parties enter into the following agreements:

1. Membership of Airport Committee: There is hereby created an Airport Committee, which shall have the

membership at all times of nine (9) persons. The County of Wood shall appoint four (4) members to the Committee, the City of Mineola shall appoint three (3) members to the Committee, and the City of Quitman shall appoint two (2) members to the Committee. The respective entities shall each determine for itself the manner of selection of those members which are to represent it. The term of office of each member shall be for three (3) years and thereafter until his successor has been selected and replaced by him. Upon the death of any member or should any member resign or for any reason become unable to serve, the Commissioners Court or City Council, as the case may be, which appointed the deceased member or member who resigned or who became unable to serve shall appoint a member to fill the vacancy for the unexpired term.

2. Proceedings of Committee: The Airport Committee shall make its own rules of order, by-laws, offices, set the time and place for regular meetings, make provisions for special meetings, and shall keep minutes of its meetings for which purposes it shall appoint a secretary.

3. Supervision and Operation: The Airport Committee shall have the responsibility and be in charge of the assets, grounds and improvements of the airport and shall be in charge of the disbursement of funds available to the Committee for airport purposes. Said Committee shall also cause records to be kept of any and all disbursements and shall keep a separate account for airport funds. Each year there shall be an audit of the financial affairs of the Committee by an accountant outside of the Committee and a report furnished to each city and the county.

4. Appropriations: Each year the Airport Committee shall study the airport needs and shall prepare and present to the respective City Councils and the Commissioners Court a budget for the next fiscal year and shall present the same

to both cities and to the county prior to the meeting of each governing body at which it is to consider its budget for the next fiscal year in order that each can approve the same and contribute its prorata amount of the amount to be expended during the next twelve (12) month fiscal period. Each party is hereby obligated to the other parties to contribute the following percentages of the sum as is reasonably necessary for the acquisition of the airport property, the construction and development of said airport and the operation and maintenance of the airport each year:

Wood County	-	50%
City of Mineola	-	30%
City of Quitman	-	20%.

Provided, however, it is agreed that the amounts to be contributed for the first year shall not be a sum which will require contributions from any party greater than the following:

Wood County	-	\$25,000.00
City of Mineola	-	\$15,000.00
City of Quitman	-	\$10,000.00

The Airport Committee is not authorized to spend more nor to incur obligations at any time which will exceed the total amount approved by the cities and the county for that fiscal year. All rents and revenues from the airport shall be expended for airport purposes. The County of Wood and the Cities of Mineola and Quitman shall have the right to maintain the funds appropriated by them in their own general or special fund until the need arises for the use of such contributions. Notice to the county and to the cities is to be given to such entities at least thirty (30) days prior to the need for disbursement of its funds to the Committee or its representative.

5. Jurisdiction and Responsibilities: The Airport Committee shall have jurisdiction and responsibility for planning, maintenance and development of the airport; supervision over equipment and facilities; regulation of operation, protecting and policing of the airport; the employment of a

manager and other personnel when needed, and the fixing of fees and rentals for the use of the airport properties.

6. Title to Airport Property: Vested title to all assets, real, personal or mixed, shall be held in the name of the County of Wood for the use and benefit of the airport, to be administered by the Airport Committee. Ownership of assets is to be in proportion to the amount of financial participation tendered by the county and each of the cities.

7. Termination: It is expressly agreed and stipulated that should any party elect to discontinue making the contributions reasonably necessary for the acquisition, operation, maintenance and development of the airport, as above set out, then the withdrawing party shall furnish the other parties with a properly certified copy of a resolution of its governing body exercising such election. Whereupon, the above obligations accepted by the withdrawing party shall terminate immediately except that the withdrawing party shall tender any balance due on such sum as it may have committed itself to for that fiscal year. The withdrawing party shall execute all necessary instruments to effectuate its withdrawal including all deeds, releases, etc. The remaining parties, or party may elect to continue the acquisition, construction, operation, development and maintenance of said airport. If the remaining party or parties elect not to continue such airport or upon ultimate termination of operation, development and maintenance of said airport then the assets of the airport shall be sold and the proceeds derived therefrom shall be given back to the county and the cities in proportion to the amount of funds contributed by each authority to the airport since the inception of the airport.

This agreement shall be binding upon the City of Mineola, the City of Quitman and County of Wood, Texas, and

their successors and assigns.

IN WITNESS WHEREOF, the City of Mineola, the City of Quitman, and the County of Wood, Texas, heretofore authorized by their respective governing bodies, have caused this agreement to be signed and sealed on the date above set forth.

THE CITY OF MINEOLA

ATTEST:

BY:

W. G. Gresham  
Mayor

W. G. Gresham  
City Secretary

THE CITY OF QUITMAN

ATTEST:

BY:

M. J. Hambridge  
Mayor

M. J. Hambridge  
City Secretary

THE COUNTY OF WOOD

ATTEST:

BY:

Harold Garrison  
County Judge

Harold Garrison  
Clerk